

Minutes & Decisions

Cabinet

Thursday, 15 March 2018

**Meeting held at Committee Room 6 - Civic Centre,
High Street, Uxbridge**



Published on: 16 March 2018

Decisions come into effect on: from 5pm, Friday 23 March 2018

Cabinet Members Present:

Ray Puddifoot MBE (Chairman)
David Simmonds CBE (Vice-Chairman)
Douglas Mills
Jonathan Bianco
Richard Lewis
Keith Burrows
Philip Corthorne
Susan O'Brien

Members also Present:

Susan O'Brien
Beulah East
Nick Denys
John Riley
Henry Higgins
John Morse
Peter Curling
Wayne Bridges
Richard Mills
Peter Money

1. APOLOGIES FOR ABSENCE

All Cabinet Members were present.

2. DECLARATIONS OF INTEREST IN MATTERS BEFORE THIS MEETING

No interests were declared by Members present.

3. TO APPROVE THE MINUTES OF THE LAST CABINET MEETING

The decisions and minutes of the Cabinet meeting held on 15 February 2018 were agreed as a correct record.

4. TO CONFIRM THAT THE ITEMS OF BUSINESS MARKED PART 1 WILL BE CONSIDERED IN PUBLIC AND THAT THE ITEMS OF BUSINESS MARKED PART 2 IN PRIVATE

Items to be considered in public and private were agreed as set out on the agenda.

5. UPDATES TO THE GAZETTEER OF WAR MEMORIALS IN THE BOROUGH

RESOLVED:

That the Cabinet:

- 1. Approve the proposed additions and amendments to the adopted Gazetteer of War Memorials, as set out in Appendix 1;**
- 2. Approve the publication of the updated Gazetteer on the Council's website.**
- 3. Instruct officers to carry out the necessary notification of the owners of new entries to the Gazetteer;**
- 4. Give delegated authority to the Deputy Chief Executive and Corporate Director of Residents Services, in consultation with the Leader of the Council and relevant portfolio Cabinet Members, to make minor amendments and updates to existing entries in the Gazetteer. New additions / key changes to the Gazetteer would still be agreed by Cabinet.**

Reasons for decision

Cabinet noted that following the updating of the Imperial War Museum's Register of War Memorials, some additional war memorials had come to light in the Borough, along with other updates needed to existing entries. Cabinet, therefore, agreed a revised Gazetteer to ensure there was a current and comprehensive public record of war memorials, which would give recognition to all those from the Borough who died in the two World Wars. Cabinet also welcomed the timeliness of the Gazetteer's update, in light of the centenary of the end of the First World War, demonstrating the importance of war memorials in embracing civic pride and democracy.

Alternative options considered and rejected

Cabinet could have decided not to update the Gazetteer of War Memorials.

Officers to action:

Alisha Lad/Charmian Baker, Residents Services

Classification: Public

The report and any background papers relating to this decision by the Cabinet are available to view on the Council's website or by visiting the Civic Centre, Uxbridge.

6. MONTHLY COUNCIL BUDGET MONITORING REPORT - MONTH 10

RESOLVED:

That Cabinet:

- 1. Note the forecast budget position as at January 2018 (Month 10).**
- 2. Note the Treasury Management update as at January 2018 at Appendix E.**
- 3. Continue the delegated authority up until the April 2018 Cabinet meeting to the Chief Executive to approve any consultancy and agency assignments over £50k, with final sign-off of any assignments made by the Leader of the Council. Cabinet are also asked to note those consultancy and agency assignments over £50k approved under delegated authority between the 15 February 2018 and 15 March 2018 Cabinet meetings, detailed at Appendix F.**
- 4. Approve the release of £500k from General Contingency to Residents Services budgets in respect of the following items:**
 - a. £448k Fly Tipping costs;**
 - b. £44k Storm Damage costs, and;**
 - c. £8k to extend opening of the Winter Night Shelter to 31 March 2018.**
- 5. Accept into the Housing Revenue Account grant funding of £15k from the London Fire and Emergency Planning Authority's Community Fire Safety Investment Fund for the installation of Ultraguard Mist Systems in Council housing occupied by vulnerable tenants.**
- 6. Approve acceptance of gift funding in relation to a Planning Performance Agreement on the following major development in accordance with the provisions of Section 93 of the Local Government Act 2003:**
 - a. Prologis, Stockley Park Phase 2 (£17,500)**
- 7. Accept a capital grant of £97k from the Department for Transport in respect of the Pothole Action Fund.**
- 8. Notes its decision on 25 January 2018 to agree free entry for 'serving military personnel' visiting the new Battle of Britain Bunker Visitor Centre and amends the decision so it applies to those 'personnel who have previously served or currently serve for United Kingdom military forces'.**
- 9. Agrees to waive fees currently in place of Child Burials with effect from 26 March 2018.**
- 10. Ratify a decision taken by the Leader of the Council and the Cabinet Member for Finance, Property and Business Services on 23 February 2018 that authorised the granting of an Agricultural Holdings Act (AHA) farm business tenancy.**

Reasons for decision

Cabinet was informed of the latest Month 10 forecast revenue, capital and treasury position for the current year 2017/18 to ensure the Council achieved its budgetary and service objectives.

Cabinet made a number of decisions, including the release of funding for recent storm damage, fly-tipping costs and the extension of the Winter Night Shelter. Furthermore, Cabinet agreed to waive fees for child burials, as promised by the Leader of the Council at the February budget setting Council meeting.

The Leader of the Council informed Cabinet of the latest survey issued by the Department for Transport which showed that Hillingdon had the safest roads in London, testament to the multi-million investment by the Council in highways improvements and road safety.

Alternative options considered and rejected

None.

Officer to action:

Paul Whaymand, Finance

Classification: Public

The report and any background papers relating to this decision by the Cabinet are available to view on the Council's website or by visiting the Civic Centre, Uxbridge.

7. QUARTERLY PLANNING OBLIGATIONS MONITORING REPORT

RESOLVED:

That the Cabinet notes the updated financial information.

Reasons for decision

Cabinet noted the report which detailed the financial planning obligations held by the Council and what progress had, and was, being made.

Alternative options considered and rejected

To not report to Cabinet. However, Cabinet believed it was an example of good practice to monitor income and expenditure against specific planning agreements.

Officer to action:

Nicola Wyatt, Residents Services

Classification: Public

The report and any background papers relating to this decision by the Cabinet are available to view on the Council's website or by visiting the Civic Centre, Uxbridge.

8. AWARD OF A CONTRACT EXTENSION FOR THE CATERING & VENDING SERVICE FOR THE CIVIC CENTRE AND OTHER HILLINGDON PROPERTIES

RESOLVED:

That the Cabinet:

- 1. Approves the award of a one year extension (in line with the existing contract provisions) with Caterplus Services Limited to deliver the catering provision at the Council's Civic Centre and other corporate properties.**
- 2. Notes that Caterplus Services Limited were acquired by Elior UK in September 2016.**

Reasons for decision

Cabinet agreed to extend the current catering and vending service to the Civic Centre and 10 other sites across the Council's non-housing property portfolio, such as meals in residential homes, early years centres and extra care schemes.

Alternative options considered and rejected

Cabinet could have decided to fully re-tender the service.

Officer to action:

Brian Colyer, Residents Services

Classification: Private

Whilst the Cabinet's decisions above are always made public, the officer report relating to this matter is not because it was considered in the private part of the meeting and contained information relating to the financial or business affairs of any particular person (including the Authority holding that information) and the public interest in withholding the information outweighed the public interest in disclosing it (exempt information under paragraph 3 of Part 1 of Schedule 12A to the Local Government (Access to Information) Act 1985 as amended.

9. CHLAMYDIA SCREENING & PRIMARY CARE CONTRACTS

RESOLVED:

That Cabinet:

- 1. Agree to extend the sexual health elements of the Council's Primary Care contract with GPs and Pharmacies for a period of one month from 1st - 30th April 2018 to allow these to co-terminate with the Chlamydia Screening Contract currently provided by Central and North West London Foundation Trust (CNWL);**
- 2. Delegate to the Deputy Chief Executive and Corporate Director of Residents Services, in consultation with the Leader of the Council and Cabinet Member for Social Services, Housing, Health & Wellbeing, authority to vary the Council's Integrated Sexual and Reproductive**

Health Service (ISRH) contract with London North West Healthcare Trust (LNWH), to include a re-specified Chlamydia Screening Programme and the sexual health elements of the Council's Primary Care contract, strictly subject to the satisfactory conclusion of negotiations outlined in the confidential report. Furthermore, Cabinet note that the proposed updated contract would run from 1st May 2018 until the agreed end of the contract on 30th April 2021 with an option to extend until 30th April 2024;

- 3. Agree to extend the non-sexual health Primary Care services commissioned from GPs and Pharmacies for a period of one year, from 1st April 2018 - 31st March 2019; and**
- 4. Note there will be a review of non-sexual health Primary Care services during this period and at a later date recommendations on their long-term future will be brought forward to Cabinet.**

Reasons for decision

Cabinet agreed to recommission the Chlamydia Screening contract as part of the Hillingdon Integrated Sexual & Reproductive Health Service provided by London North West University Healthcare NHS, subject to final delegated approval. Cabinet also agreed to extend arrangements for Primary Care services with GPs and Pharmacies for a year, noting a wider review of these was taking place.

Alternative options considered and rejected

Cabinet considered a number of commissioning and procurement options as part of the review of public health services.

Officers to action:

Dr Steve Hajioff, Sharon Daye - Residents Services

Classification: Private

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- 10. REDEVELOPMENT OF WOODSIDE DAY CENTRE TO PROVIDE A MEDICAL CENTRE WITH 2 GP PRACTICES AND 20 NEW BUILD SHARED OWNERSHIP FLATS**

RESOLVED:

That the Cabinet:

- 1. Approves appropriation to the HRA the land in respect of the 20 Shared Ownership units by compensating the Council's General Fund at a consideration of £1,870k.**
- 2. Approves the appointment of Faithful & Gould for professional, technical and construction services, to take the scheme to tender at a cost of £228k on the basis set out in the report, and approves the appointment of design consultants Faithful & Gould to develop the outline designs up to developed designs for tender at a cost of £92k, as set out in the report.**
- 3. Approves the virement and allocation of £63k from the overall £9,270k 2017/18 HRA General Capital Contingency budget to the 2017/18 New General Needs Housing Stock Budget. This budget is to meet the initial feasibility costs for the Woodside development including surveys, planning and internal fees.**
- 4. Delegate authority to the Leader of the Council and Cabinet Member for Finance, Property and Business Services, in consultation with the Deputy Chief Executive and Corporate Director of Residents Services, all further necessary decisions required in respect of the redevelopment and use of the site and properties.**

Reasons for decision

Cabinet progressed the redevelopment of the former Woodside Day Centre site, Uxbridge Road, Hayes to provide ground floor premises for local GP's with 20 shared ownership flats above. Cabinet welcomed this improvement in local health facilities along with the new homes for local residents.

Alternative options considered and rejected

Cabinet noted a range of other options, including disposal of the site, but considered this would not provide the health and housing benefits required locally.

Officer to action:

Jenny Evans, Residents Services

Classification: Private

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disclosing it (exempt information under paragraph 3 of Part 1 of Schedule 12A to the Local Government (Access to Information) Act 1985 as amended.

11. LANGLEY FARM, BARNS 1 & 2, BREAKSPEAR ROAD NORTH, HAREFIELD

RESOLVED:

That the Cabinet authorises the granting of consent to the leaseholder of Langley Farm Barns 1 & 2, Breakspear Road, Harefield to allow conversion of the barns from the current agricultural use to a one-bedroomed residential unit in accordance with planning permission reference 30836/APP/2014/2109.

Reasons for decision

Cabinet agreed to preserve the integrity of barns by granting permission for their conversion to residential use, which both the Planning Authority and English Heritage had consented to.

Alternative options considered and rejected

Cabinet could have refused its consent to the conversion of the barns to residential use and required the retention of the barns for agricultural use.

Officer to action:

Mike Paterson, Residents Services

Classification: Private

Whilst the Cabinet's decisions above are always made public, the officer report relating to this matter is not because it was considered in the private part of the meeting and contained information relating to an individual and information relating to the financial or business affairs of any particular person (including the Authority holding that information) and the public interest in withholding the information outweighed the public interest in disclosing it (exempt information under paragraphs 1&3 of Part 1 of Schedule 12A to the Local Government (Access to Information) Act 1985 as amended.

12. ANY OTHER ITEMS THE CHAIRMAN AGREES ARE RELEVANT OR URGENT

No additional items were considered by the Cabinet.

The meeting closed at 7.18pm.

Internal Use only - implementation of decisions

All decisions: Meeting after Cabinet, the Executive Scrutiny Committee did not call-in any of the Cabinet's decisions. Therefore, these decisions can be implemented by officers upon the expiry of the scrutiny call-in period below:

from 5pm, Friday 23 March 2018.

Officers to action the decisions are indicated in the minutes.

The public part of this meeting was broadcast on the Council's YouTube channel [here](#). Please note that these minutes and decisions are the definitive record of proceedings by the Council of this meeting.

If you would like further information about the decisions of the Cabinet, please contact the Council below:

democratic@hillingdon.gov.uk

Democratic Services: 01895 250636

Media enquiries: 01895 250403

To find out more about how the Cabinet works to put residents first, visit [here](#).